

- (ACSEE) with at least two subsidiary passes
- c) Applicants must have at least a pass in English at O-level or a subsidiary pass at A-level

Category “B”: Equivalent Entry Qualifications

- a) Form IV Certificate of Secondary Education Examination (CSEE) with at least 4 passes, one of which must be Mathematics.
AND
- b) Holder of Certificate in Law from a recognized Institution

10.4 Certificate Programmes

10.4.1 Certificate in Records Management (CRM)

Entrance Qualifications

The candidates for this course must have a minimum of Form Four level of education with three credits in any subjects (not including religion) or any four passes OR Two subsidiary at A Level recognized by National Examination Council of Tanzania (NECTA).

Equivalent Qualification

A Certificate from an accredited secretarial or information technology institution and must have 3 credits at “O” level.

10.4.2 Certificate in Accountancy and Business Administration (CABA)

Entry Qualifications

Form four (IV) Certificate of Secondary Education Examination with at least 4 passes (4

Ds) one of which must be Mathematics.

10.4.3 Certificate in Law

Entry Qualifications

Form four (IV) Certificate of Secondary Education Examination with at least 4 passes (4 Ds) one of which must be English.

10.5 Registration Procedures

Besides the above, a prospective candidate must submit:

- (i) A medical examination form on her/his fitness to pursue University programmes
- (ii) A receipt for fees and other charges
- (iii) Registration form
- (iv) Students must register within the prescribed period at the beginning of every semester.

10.6 Enrolment

TUDARCo enrolls students regardless of creed, race, religious affiliation, gender or political orientation. It enrolls mature employed applicants as well as 'A' level applicants, provided they qualify for the programmes they have applied for.

10.7 Possession of Identify Card (ID)

The possession of an ID is a prerequisite for benefiting from various college services and participating in academic as well as administrative tasks. Students shall carry the ID at all times, while on TUDARCo premises.